



BIG MOUNTAIN SEWER DISTRICT

PO Box 1252
Whitefish, Montana 59937

Board of Directors Agenda September 22, 2020 9:00 am Northern Lights Conference Room, Kandahar Lodge

1. CALL TO ORDER
2. INTRODUCTIONS
3. PUBLIC COMMENT
4. PRESENTATIONS
5. REVIEW OF MINUTES
 - a. *June 16, 2020
 - b. *June 29, 2020
 - i. *Resolution 20-3 FY2020 Budget Amendment
 - ii. *Resolution 20-4 Intent to Modify Sewer Rates
 - c. *August 11, 2020
 - i. *Resolution 21-1 Sewer Rates – Modify Rates and Charges
6. FINANCIAL REVIEW
 - a. *Balance Sheet
 - b. *Income Statement
 - c. *Cash Flow
 - d. *City of Whitefish Usage/Fees
 - e. *Check Register
 - f. *YTD Tax Revenues
7. OLD BUSINESS
 - a. *Resolution 21-2 “Adopting Big Mountain Sewer District Budget for FY 20-21
 - b. *Tax Assessment Update – Total for FY2021 is \$555,593
 - c. 3872 Winter Lane Update (Goodwin project)
 - d. *3864 Gelande Street Update/Whitefish Mountain Cabins (Edson project)
 - e. Grant Application Update
 - f. Asset Program Update - Bales
 - g. Audit Status – Bales
 - h. Record Retention Update
 - i. *Administrative Position - Bales
 - j. Board Reference Materials Update – Ruoff
 - k. Insurance Update – Ruoff

1. Upcoming Rates for FY21-22 Discussion
8. NEW BUSINESS
 - a. Maintenance Update – Jason Hanchett
 - b. Set next Meeting – December 8, 2020 9:00 a.m. Kandahar Lodge
 - c. Plant Investment Fees
 1. 51 Glades Crescent, Lot #3/Nicholson \$7025.96
 2. 161 Polar Star Dr, Lot #25/Orr \$11,224.93
 3. 320 Elk Highlands Dr, Lot #16/Danna \$6188.95
 4. 178 Inspiration Loop, Lot #1 Unit A/Neilson, Sunshine, Muhlfeld \$6896.99
 5. 182 Inspiration Loop, Lot #2 Unit B/Neilson, Sunshine, Muhlfeld \$6896.99
10. INFORMATIONAL CORRESPONDENCE (available for review from Administrative Manager)
 - a. Montana Rural Water – ballot to adopt budget
 - b. DNRC Grant Authorization Statement & Resolution
 - c. Northern Lights West Phase #3 – 4/16/2020 – DEQ to Carver Engineering Water & Sewer Main Extensions and PWS Booster Pump Station EQ# 20-1554 Approval
 - d. Centurylink – payment inquiry (due to no Admin Mgr our payment was late)
 - e. Letter from Paul Montgomery to Robert Lund 4/29/2020 – enclosed 2 copies of Preliminary Engineering Report for the Wastewater Collection System Improvements Project 2020 (letter only, no report)
 - f. Dept of Natural Resources & Conservation to Robert Lund 6/15/2020 re: BMSD Wastewater Improvements – RRGL grant application received by 6/1/2020 deadline
 - g. Dept of Natural Resources & Conservation to Robert Lund 6/18/2020 re: BMSD Wastewater Improvements – RRGL grant application received by 6/1/2020 deadline
 - h. Montana Rural Water Systems 2020 Spring-Summer Edition of Newsletter
 - i. Whitefish Credit Union – 2020 Annual Meeting Notice
 - j. Pipeline Awareness Newsletter

* Supporting documentation attached.